
Exhibit C.3: 60% Design Development (DD) Submittal Check List

The following indicates the minimum requirements of the Concessionaire's Design Development Submission (incomplete submittals may delay your project schedule):

General

- 1. Response letter to the 30% Schematic Design CDA submittal comments
- 2. Proposed cost of the improvements
- 3. Proposed updated project schedule
- 4. All designs must comply with Chicago building codes and ADA requirements
- 5. Sam™ Checklist (if applicable)

Architectural

- 1. Key Plan showing the location of the Premises within the Airport
- 2. Code Matrix Analysis indicating applicable compliance reference sections and diagrams
- 3. Existing LOD plan to include circulation and queuing diagram showing all passenger movements in the immediate vicinity of the premises
- 4. New LOD plan to include circulation and queuing diagram showing all passenger movements in the immediate vicinity of the premises
- 5. Barricade plan including details, graphics and elevations
- 6. Ceiling plans, elevations, sections, details and other documents as necessary for the project site and all adjacent areas where work will be performed
- 7. Dimensioned Floor Plan(s) showing interior design including materials, finishes and merchandising fixture layout
- 8. Interior wall elevations showing materials, heights, locations of feature elements
- 9. Reflected Ceiling Plan(s) showing ceiling materials, various heights, location and type of all light fixtures and other mechanical, electrical, fire protection, and other ceiling mounted devices
- 10. Storefront elevation and section showing storefront concept including graphics and signage, materials and finishes
- 11. Sample board (if materials and finishes are revisited from the Preliminary Submission)
- 12. Location of security grilles and concealed pockets
- 13. Fixture cuts of all proposed lighting, furnishings, diffusers, grilles, sprinkler heads and accessories

Structural (If Applicable)

- 1. Drawings indicating size and location of all intended means of seismic restraint for all code required applications and all applicable structural calculations
- 2. Drawings and specifications for elements of fixtures or construction applying atypical point loads to the base building structure
- 3. Drawings indicating size and location of all intended floor or roof penetrations

Mechanical / Heating, Ventilating and Air Conditioning

- 1. Mechanical Check List; Refer to Exhibit C.5
- 2. Demolition: Plans, reflective ceiling plans, elevations, sections, details and other documents as necessary for the project site and all adjacent areas where work will be performed
- 3. Floor plans showing, fan coil or VAV units, duct layout, size and manufacturer of grilles and diffusers, thermostats where applicable
- 4. Specifications and fixture cuts
- 5. Heat gain/loss calculations based on existing conditions and new operational requirements
- 6. Venting, make-up air requirements
- 7. Mechanical equipment schedules per City of Chicago building code requirements

Exhibit C.3: 60% Design Development (DD) Submittal Checklist Cont'd.

- 8. Mechanical and electrical design including base building modifications
- 9. Mechanical and electrical design loads including anticipated exhaust system CPM

Electrical

- 1. Electric meter room locating plan; identify meter number
- 2. Data and communication room plan
- 3. Demolition: Plans, reflective ceiling plans, elevations, sections, details and other documents as necessary for the project site and all adjacent areas where work will be performed
- 4. Floor plan showing electrical requirements. Include single line distribution diagram
- 5. Emergency lighting plan
- 6. Fixture schedule showing quantity and watts for each fixture
- 7. Special lighting, i.e. signs, logo, etc.
- 8. Specifications of fixtures
- 9. Total electrical demand and connected loads, service location and size of transformer (if required)
- 10. Completed table of electrical loads
- 11. Electrical Check List; Refer to Exhibit C.4

Plumbing

- 1. Demolition: Plans, reflective ceiling plans, elevations, sections, details and other documents as necessary for the project site and all adjacent areas where work will be performed
- 2. Floor plan of services
- 3. Specifications and fixture cuts
- 4. Venting and back flow preventer location and requirements
- 5. Riser diagrams showing water meter location

Sprinkler and Fire Protection

- 1. Sprinkler distribution changes, head layout and hydraulic calculations (if applicable)
- 2. Heat baffles (if applicable)
- 3. Fire extinguisher locations

Other Information

- The checklist is to be turned in to CDA's designated representative with ALL items attached. Incomplete submittals will be returned unprocessed to the tenant and may cause a delay to the project schedule.
- This signed checklist should be used as a cover page to your submittal to CDA. Without proper sign off, this design submittal package will not be reviewed by CDA.

CDA designated representative signature of review:

Name & Date