
Exhibit D.6: Safety and Security Plan

Safety Representative – Requirements Outlined on Page 5 of the CSM Manual

- Responsibilities are to be solely limited to safety related functions, but with prior CDA Safety approval; dual roles such as Safety Representative and Supervisor are allowed.
- Minimum of three (3) years verifiable construction project safety experience.
- OSHA thirty (30) Hour Course Certification.
- Current First Aid / CPR Certification.
- Onsite 100% of time when work is in progress. 2nd Shift means at least two Safety Representatives are required. This includes weekend work.
- Safety Representative “Credentials” (resume) are to be submitted for review prior to the pre-construction meeting.

Responsibilities of Safety Representative

- Develop Site Specific Safety Program
- Develop Emergency Procedures
- Develop Job Hazard Analysis
- Provide site specific safety orientation
- Monitor work for safety compliance
- Document safety issues and corrective actions
- Incident / Injury Reporting
- Provide training to employees
- Prepare and deliver weekly tool box safety meetings and maintain records on site for review if requested.
- Be available to accompany CDA Safety Personnel for on-site audits.

Job Hazard Analysis

- JHA is to be developed for each and every portion of the work
- Workers are to be made aware of job hazards and their remedies
- Use CAS Manual as a reference for requirements
- All JHAs are required to be maintained on site

Hot Work Procedures

- Hot Work is torch cutting, burning, welding, open flame or any other spark producing activity
- Hot Work Procedure is to be developed if hot work is part of the project’s construction work
- Contractor Hot Work Permit is to be submitted with “CDA User Form”
- Contractor is to issue daily (shift) hot work permits for each hot work
- Each hot work is to have a trained fire watch equipped with a fire extinguisher assigned to each hot work activity
- Fire watcher must continue for up to 2 hours following the completion of the hot work activities

Weekly Tool Box Safety Meeting

- All project workers are required to attend a weekly safety meeting
- Project safety issues shall be discussed
- Minutes of the meetings shall be maintained on site for review at the request of CDA Safety Personnel

Inspections

- Safety Inspections of the jobsite is a continuous process
- Inspections shall be documented at least weekly
- Inspection reports shall be maintained on site for review at the request of CDA Safety Personnel

Injury / Incident Reporting

- Emergency Response is handled through O’Hare Command Center (“OCC”) Telephone number **773-894-9111**
- Emergency Response is handled through Midway Command Center (“OCC”) Telephone number **773-838-0656**
- Injury / Incidents require immediate notification per your Incident Notification Plan
- Emergency Contacts: Refer to emergency contact list for key contacts information
- Detailed Injury / Incident Reports must be submitted within 24 hours